

STEPHANIE KRISTINA CARTER-ATKINS, ED.D.

PROFESSIONAL EXPERIENCE

Wake Forest University, Office of Residence Life and Housing

Executive Director of Residence Life and Housing

April 2024-Present

(Title change from Dean of Residence Life and Housing to Executive Director of Residence Life and Housing. Position was slightly restructured which prompted the change.)

- Provides strategic vision and administrative leadership for a robust residential program that serves as a foundational experience for undergraduate students.
- Leads departmental planning, budgeting, occupancy management, facility development, contract management, and administration of a 4,000+ student and guest housing program exceeding \$45+ million in revenues.
- Establishes and implements operational goals, strategic plans, objectives, policies, and operating procedures.
- Maintains and develops collaborative partnerships with academic and administrative units to advance initiatives and achieve departmental, divisional, and University goals.
- Monitors and evaluates operational and programmatic effectiveness.
- Develops and retains a diverse professional, paraprofessional, and student staff to support strategic directions that meet the needs of our community.
- Partners with department leadership and Facilities & Campus Services (F&CS) to develop plans for the maintenance, refurbishment, renovation, and construction of all residential facilities.
- Provides key leadership in the coordination and implementation of crisis management and emergency response procedures.
- Provides oversight for the off-campus housing program, including co-chairing the University Area Community Partnership which includes local residents, students, faculty, staff, the city police department, and city council representatives.
- Represents Residence Life and Housing and serves as a member of Wake Forest University wide crisis management committees such as the Bias Incident Review Group, Incident Management Team, CARE Team, Threat Assessment Team, and others
- Serves as a Division of Campus Life representative on Wake Forest University wide committees such as Student Life, Enrollment Projections, University Master Planning, and Capital Planning.
- Responsible for monitoring and ensuring compliance with relevant federal and state guidelines, including Title IX, ADA, Clery, FHA, and OCR.
- Fulfills central office weekend duty on a rotating basis as assigned during the academic year and weekly duty during the summer months.

Interim Dean of Residence Life and Housing

July 2023-April 2024

- Concurrently served as Interim Dean of RLH and Director of Residence Life
 - Supervised the Director of Housing Operations, Director of Finance and Budget and Executive Assistant to the Dean
- Provided departmental oversight for the Office of Residence Life and Housing and its functional units.
- Served as a member of the WFU Bias Team
- Coordinated and provided direction for the department's R.I.D.E. (Realizing Inclusion. Diversity and Equity) planning efforts.

Director of Residence Life

February 2017-April 2024

Advising and Supervising

- Provided second-in-command functions for the Office of Residence Life and Housing under the direct supervision of the Associate Vice President, Campus Life/Dean of Residence Life and Housing.
 - Acted on behalf of AVP/Dean in his absence in conjunction with Director of Housing
- In conjunction with the Dean of Residence Life and Housing, provided strategic vision and leadership for the department that guides our unrivaled and robust residential program and priorities.
- Supervised, trained, and evaluated the Residence Life team for the Office of Residence Life and Housing
 - *As of June 2022:* The team consisted of one Assistant Director of Residential Conduct, one Assistant Director of Staff Selection, Recruitment and Leadership and one Assistant Director of Academic Initiatives and Engagement, one Manager of Staff Training and Development and seven Community Directors.
 - *As of October 2021:* The team consisted of one Assistant Director of Residential Conduct, one Assistant Director of Staff Selection, Recruitment and Training and one Assistant Director of Residential Engagement and Academic Initiatives, (dotted line of supervision to the) Associate Director of Orientation & Lower Division Advising and seven Community Directors.
 - *As of November 2019:* The team consisted of one Associate Director of Residence Life, (dotted line of supervision to the) Associate Director of Orientation & Lower Division Advising, one Assistant Director of Residential Conduct, one Assistant Director of Staff Selection, Recruitment and Training and one Assistant Director of Residential Engagement and Academic Initiatives, and seven Community Directors.
 - *As of June 2019:* The team consisted of one Associate Director, four Assistant Directors, seven Community Directors and two Coordinators of Assignments.
 - *Prior to June 2019:* The team consisted of one Assistant Director of Residence Life, four master's level Residence Life Coordinators, one Assistant Director of Residence Education, one Coordinator of Residence Education, one Assistant Director of Assignments and two Coordinators of Assignments.
 - Paraprofessional Team Oversight/Indirect Supervision: 7 Graduate Hall Directors and 131 Resident Advisers

Administrative

- Member of The Forest Steering Committee
 - Shared responsibility for ensuring the success of The Forest initiatives, including expanding learning to enhance the academic and social integration of first-year students into college life.
- Responsible for the general oversight of professional, graduate and undergraduate staff hiring processes, staff onboarding and coordination of staff performance appraisals.
- Served as a liaison to Campus Life Talent Management on behalf of the department.
- Consulted and provided mediation to parents and students on student development issues and university policies.
- Served as an Instructor of Record for CNS 353-College Student Development (preparatory class for new Resident Advisers).
- Responsible for ensuring compliance with federal and state guidelines (including Title IX, ADA, Clery, FHA and OCR).
- Works in conjunction with the Associate Director of Operations to coordinate assessment efforts for the department (including assessment planning, benchmarking, learning outcome development and analysis).
- Oversaw Residence Life area budget in coordination with the department Director of Budget and Finance and senior departmental leadership.
- Served as a second level appeals officer for the RL&H office as necessary.
- Served as an Investigator for the Office of Student Conduct. (mainly involving fraternity and sorority life conduct issues).
- Participated in both the Residence Life and Housing Central Office on call/duty rotation and the Administrative On Call (AOC) on call/duty rotation serving both our residential (4000+ students) and off campus students (and additional 4000+ students) who are experiencing crisis.

University of West Georgia, Department of Housing and Residence Life

Associate Director of Housing and Residence Life

July 2012-February 2017

Advising and Supervising

- Provided second-in-command functions for the Department of Housing and Residence Life under the direct supervision of the Director of Housing and Residence Life
- Hired, trained, evaluated and supervised the Residence Life/Residence Education team for the Department of Housing and Residence Life (one Assistant Director for Residence Education, one Assistant Director for Residence Life (newly created 8/16), one Residential Conduct Coordinator, four master's level Residence Life Coordinators, eight master's seeking Resident Directors, one Residential Conduct Graduate Assistant, four Residence Education Graduate Assistants and 98 Resident Assistants)

- Oversaw the following uniquely different residential communities: Tyus Hall, Strozier Hall, Watson Hall (offline as of 6/13), Arbor View Apartments, Center Pointe Suites, Bowdon Hall (renovated and re-opened 8/13), The Oaks (opened 8/13), University Suites and residential oversight for the Advanced Academy of Georgia hosted in The Oaks.
- Provided general oversight of the Residence Life/Education functions of the Department of Housing and Residence Life
 - Oversaw and managed the CEPD 4106: Resident Assistant Seminar class
 - Oversaw the Residence Hall Association (RHA)
 - Oversaw and managed the C.H.A.T. (Civility, Healthy Community, Academic Excellence and Traditions) residential curriculum model
- Co-Advised the following UWG student organizations: Alpha Phi Alpha, Fraternity, Inc. and Omega Psi Phi, Fraternity, Inc.

Administrative

- Administrative Judicial Hearing Officer for students accused of violating University policies and procedures.
 - Utilized Maxient software for case management
 - Served as appeals hearing officer as needed
- Trained to handle Title IX cases for the Department of Housing and Residence Life and the University of West Georgia
 - As of July 1, 2016, served as one of the Primary Title IX Investigators for the University of West Georgia. This role ended up being 25% of revamped job duties.
- Disseminated, interpreted, and enforced all university regulations within the residence halls.
- Participated in Director staff on call structure providing guidance and leadership in time of crisis governing over 3,200+ residential and Greek Village students.
- Served as an advocate for quality management of residence hall facilities by developing partnerships with University Facilities, Maintenance and Custodial services.
- Oversaw all student related services and office procedures in the on-campus residential facilities.
- Coordinated and supervised the timely completion of all appropriate paperwork and reports (check-in/check-out procedures, room inspection forms, health and safety inspections and programming reports).
- Created and monitored Residence Life unit goals through EBI survey data
- Coordinated the Housing and Residence Life portion of the residential Summer Orientation experience in conjunction with the First Year Experience Office
- Coordinated the Housing and Residence Life portion of the Ignite Summer Transitions Programs in conjunction with the First Year Experience Office
- Scheduled and coordinated the summer 2014 All Housing and Residence Life Graduate Assistant Training

University of South Carolina-Columbia, University Housing

Assistant Director for Residence Life for South Campus

June 2008-July 2012

Advising and Supervising

- Hired, trained, evaluated, and supervised five professional Residence Life Coordinators, two graduate level Hall Directors, one Administrative Assistant and 82 Resident Mentors (supervised by professional staff).
- Oversaw six uniquely different residential communities: Bates House, Bates West, South Quad, East Quad, West “Green” Quad and The Roost housing 2500+ students and several Living and Learning Communities.
- Member of the following Community Education Teams partnering with academic Faculty and other campus partners to shape programming and learning experiences for the students associated with the following Associated Living and Learning Communities: Major and Career Exploration, Psychology and Service Learning, Engineering and Computing, Sports and Entertainment Management, Pre-Med/Dental, Bridge Community (Transfer students), Pre-Law, Justice & Politics, Gamecock Gateway (Transfer students) and Green Living (Sustainability).

Administrative

- Served as administrative Judicial Hearing Officer for students accused of violating University policies.
- Disseminated, interpreted, and enforced all university regulations within the residence halls.
- Participated in an on-call rotation governing over 7,000 students on South campus, North campus, Central campus, and in the Graduate and Family Housing community apartments, serving as a first responder to emergency and crisis situations
- Served as an advocate for quality management of residence hall facilities by coordinating activities and services with building/area maintenance and housekeeping supervisor/staff.
- Oversaw all student related services and office procedures in the South Area Office and South Area Satellite Office.
- Coordinated and supervised the timely completion of all appropriate paperwork and reports (check-in/check-out procedures, room condition reports, fire equipment reports, health and safety inspections, permission to move out slips, equipment issue, desk operations, and budget).
- Assessed all damage billing charges for the Fall, Spring and Summer semester move out for all south area residents.
- Coordinated with academic and other units on theme housing designed to involve students in their learning community.

- Worked collaboratively with maintenance and custodial staff on construction and custodial cleaning projects affecting South Area residents.

University of Florida, Department of Housing and Residence Education (HRE)

Residence Life Coordinator-Beaty/Jennings Area

January 2006-May 2008

Advising and Supervising

- Hired, trained, evaluated, and supervised four Graduate Hall Directors and 27 Resident Assistants in two diverse residential communities housing 1200+ students and GatorWell Health Promotions.
- Hired, trained, evaluated, and supervised two Graduate Hall Directors, one summer camps Graduate Hall Director and 14 Resident Assistants in two diverse residential communities for summer B and C terms.
- Oversaw two 24-hour residential desk staffed by both full time professional and paraprofessional staff, which provide information, check out and check in processes, manage keys and overall student hub.
- Final authority overseeing and advising two Area Government groups affiliated with the two residential communities.
- Oversaw multiple summer camps and educational programs housed in Beaty Towers Residential Area.
- Served as mentor and resource for students and staff
- Interim supervisor of the Yulee Area (Reid, Yulee, and Mallory Halls). Duties included staff supervision of three Graduate Hall Directors, 12 Resident Assistants, crisis response and oversight of day-to-day operations (Oct. 06.-Feb. 07)
- Advised the Dining and Banquet and Housing committees for the SAACURH 2007: Quest for the G.O.L.D.E.N. Louie Conference

Administrative

- Served as the Administrative Judicial Hearing Officer for Beaty and Jennings residential communities (JAMS system).
- Participated in an on-call rotation governing over 9,000 students on East campus, West campus, and in the Graduate and Family Housing community apartments, serving as a first responder to emergency and crisis situations
- Prepared and managed an annual student salary budget of approximately \$172,668
- Managed annual staff programmatic budgets
- Worked collaboratively with general contractors and maintenance staff on construction projects, providing prospective for design functionality, and monitoring ongoing progress
- Coordinated monthly meetings with Maintenance and Custodial staff members to manage student, facilities, and maintenance concerns
- Updated the 2006 and 2007 Summer B staff manual and newsletter for the RA/ARA staff on East campus
- Updated the 2006 and 2007 Fall East Campus Staff Manual

University of Wisconsin-Parkside, Residence Life

Program Assistant

August 2005-December 2005

Customer Service

- Performed daily office management procedures for the Residential Life office
- Trained and supervised student office assistant staff

Century Campus Housing Management (CCHM)

Assistant Director-Privateer Place Apartments, University of New Orleans

February 2005-June 2005

Supervising

- Hired, trained, and supervised a staff of seven Community Assistants for a 816 bed privatized apartment complex

Programming

- Managed a Community Assistant programming budget
- Stimulated and guided programmatic discussions with CA staff to provide academically and socially focused programming

Administrative

- Served as hearing officer for Privateer Place settling residential disputes and conflicts
- Participated in an on-call rotation governing the apartment community
- Coordinated paraprofessional staff scheduling for desk operations and nightly on-call responsibilities

Duke University, Residence Life and Housing Services (RLHS)

Residence Coordinator-Keohane Quad

May 2002-February 2005

Advising and Supervising

- Hired, trained, evaluated and supervised a staff of one Graduate Assistant and 10 Resident Assistants for a brand new 350 bed unit, housing the International student living-learning community, one co-ed fraternity (Psi Upsilon), the Women's Studies living-learning community, and one socially based selective living group (Maxwell House)

- Managed a Resident Assistant programming budget of \$9,000 and provide vision and support for residential programs
- Advised the Keohane Quad Council (Quad Government) with an annual budget of \$12,000
- Advised the RA Staff Advisory Board (STAB) (Staff Residential Leadership Group) designed to examine policies and procedures for RAs
- Advised the Campus Council Programming Committee (University Residential Programming Board) overseeing campus wide programming efforts

Programming

- Collaborated with the Faculty Associates to provide educational programs, nurturing faculty/student interactions
- Fostered and helped to enhance the academic mission of Duke University through residential programmatic endeavors
- Co-coordinated the 2003 Lil' Sibs weekend event (Co-sponsored by Campus Council and RLHS)
- Coordinated of the 2004 summer "Work for Housing" staff program. An 8-hour summer program for current staff to live and work for free on campus while helping either the RLHS department of the Dean of Students office

Administrative

- Administrative Judicial Hearing Officer for West campus residential quads and the Central campus apartments
- Participated in an on-call rotation governing over 6,000 students on East campus, West campus, and in the Central campus apartments, serving as a first responder to emergency and crisis situations
- Adjunct Residence Life and Housing Services Facilities Manager
- Co-created the first Graduate Assistant manual used for summer Graduate Assistant training
- Instrumental in revamping the residential student move in/move out process on campus

TEACHING EXPERIENCE

Counseling 353: College Student Development-Wake Forest University

A two-credit hour class designed to provide first year Resident Advisers with necessary skills to work successfully with college students in a residential environment, Fall 2017 and Spring 2021.

- Co-facilitated a section of the class with a Residence Life Coordinator in 2017 and a Community Director in 2021
- Worked collaboratively with Residence Life leadership team to update/revamp the current syllabus and class structure.
- Class focuses on leadership development, on-going training topics and moral/charter development.

First Year Experience-Wake Forest University

The pass/fail course is designed to give students the tools, knowledge, and understanding to get the most out of their college career. It is research based and backed up by experience – real world practice and application. Fall 2019

University of West Georgia 1101- University of West Georgia First Year Experience

A three-credit hour class designed to help first year students with their transition to the University of West Georgia, Fall 2012-2016

University 101-University of South Carolina First Year Experience

A three-credit hour class designed to help first year students with their transition to the University of South Carolina, Fall 2009 -2011

First Year Florida (FYF)-University of Florida Dean of Students Office

A one-credit hour class designed to help first-year students with their transition to the University of Florida, Fall 2006

Resident Assistant Class-University of Florida Department of Housing and Residence Education

A Resident Assistant extended training course for academic credit, Fall 2006

Resident Assistant Course (ECHD) - University of Georgia Department of Counseling and Human Development

A Resident Assistant extended training course for academic credit, Fall 2000-2001

Freshman Year Experience (FYE) Peer Leader-Florida State University Dean of Students Department

A course for first year students to help them become acclimated to the university and its resources, Fall 1999

PUBLICATIONS

- Assembling a Dream Team: Let's Talk about the biggest challenges and supports needed between student affairs and human resources. *Talking Stick: The Authoritative Source for Campus Housing*, March +April 2023 Vol. 40 No. 4
- Your Professional Legacy: How NOT to be a Burpee in Someone's Professional Journey. *Southeastern Association of Housing Officers (SEAHO) Report, Summer 2019*

- Awarded SEAHO Article of the Year during the SEAHO 2020 Annual Conference
- What to Do When Generation Debt Moves In. *Talking Stick: The Authoritative Source for Campus Housing*, January + February 2008 Vol. 25, No. 3, 26-29
- Background Information. *Talking Stick: The Authoritative Source for Campus Housing*, March + April 2009 Vol. 26, No. 4, 18-20 and 55
- Furloughs, Funding, and Feelings. *Talking Stick. The Authoritative Source for Campus Housing*, September + October 2009 Vol. 27, No. 1, 16-18 and 49
- Flourishing Careers (feature article). *Talking Stick. The Authoritative Source for Campus Housing*, May + June 2010 Vol. 27, No. 5, 36-40
- Forming a More Perfect Union (feature article). *Talking Stick The Authoritative Source for Campus Housing*, January + February 2011 Vol. 28 No. 3, 28-34 and 52
- Roommate Reboot (feature article). *Talking Stick. The Authoritative Source for Campus Housing*, January + February 2016 Vol. 33 No.3, 24-27
- Never Fear, the Counselor is Here (Just In section). *Talking Stick. The Authoritative Source for Campus Housing*, March + April 2016 Vol. 33 No.4, 14

PRESENTATIONS/PANELIST/KEYNOTES/CONSULTING

- Senior Housing Officers Institute sponsored by ACUHO-I and the University of Georgia, February 5-8th, 2024
 - Served as a member of the five-person faculty team.
 - Topics presented: co-presented on Facilities Management and Crisis Management
- Roelf Visser Student Housing Training Institute Faculty sponsored by ACUHO-I SAC (Southern Africa Chapter) and the University of Pretoria, South Africa, April 12-15th, 2023 and April 12-16th, 2025
 - Topics Presented: *The Only Thing Constant in Life is Change...so Manage It Well* and co-presented on *Crisis Management*
 - Led planned and informal professional development conversations directly with five and indirectly with 66 additional South African Residence Life and Housing professionals. Served as a professional mentor, sounding board and provided a level of professional challenge and support throughout the institute.
- Panelist for *Real Talk at the Grown Folks Table* at the SEAHO 2022 Annual Conference, Richmond, VA February 28-March 3, 2023
- *Start with Why. Lead with Why. Never forget Your Why* virtual presentation for the University Housing graduate and professional staff at Florida State University, November 1, 2021
- *You Need a Vision for your Life (and Work)* virtual presentation for the North Carolina Housing Officers (virtual) Conference, October 11, 2021
- *Developing Purpose and Having a Vision* for the 2021 ACUHO-I Leadership Academy Cohort (African American women focused) virtual October meeting, October 7, 2021
- *Rekindle Your JOY!* virtual training presentation for the University of South Florida St. Petersburg COMPASS office staff retreat, August 12, 2021
- *Supervision: As a Art & Investment*, virtual training presentation for Seattle University Housing and Residence Life staff team, August 9, 2021
- *Reignite y(O)ur Light! Ways to rekindle JOY (again) in your work...* virtual keynote for Western Carolina University, Department of Residential Living team, July 19, 2021
- *Creating the Right Environment to Recruit, Support/Engage & Retain Staff of Color*, virtual training/consulting session for the University of Nebraska-Lincoln Residence Education leadership team, July 13, 2021
- Panelist for the ACUHO-I Women in Housing Network Webinar: *The Game Changers! Meet the Womxn Who Have Made Their Mark in Housing*, March 31st, 2021
- Panelist for the *Ear2Pen Executive Women's Panel-Directors in Higher Education* panel hosted by the George Mason University Housing and Residence Life Office, March 31st, 2021
- 2021 SEAHO Keynote Address at the 2021 Annual Conference (held virtually), conference theme: Anchored by History, Creating New Legacies. Addressed the "current state" of our profession, February 22-26th, 2021
- *Stay the Course, Despite the Odds: Black Women Navigating the Field.* Association of College and University Housing Officers International (ACUHO-I) Virtual Conference (in lieu of Annual Conference due to COVID-19), June 2020
- *What it Takes to be a Senior Housing Officer: Women SHOs Give the Scoop.* Southeastern Association of Housing Officers (SEAHO) Annual Conference, Louisville, KY February 25-28th, 2020
- Association of College and University Housing Officers International (ACUHO-I) Annual Conference, Toronto, CA June 2019
 - What will YOUR Legacy Be? (SPRINT session during the closing of conference)
 - Housing Time Warp: Retrospective of Changing Housing Professional Role, Panelist
 - *Get Connected...* Time to Focus on Your Career Development, SEAHO Free Form Session, Virtual Presentation, November 2017

- Speed Mentoring for the Races, SEAHO Annual Conference Presentation Panelist, Chattanooga, TN (2017), Biloxi, MS (2018) and Louisville, KY (2020)
- Getting to Know the “Modern Student”, Essentials of Student Affairs Practices Institute (sponsored by GCPA), University of West Georgia, Carrollton, GA, April 2016
- The 5 Things Every New (and Seasoned) Leader Should Know, GCPA Conference, Athens, GA, November 2015
- Professionalism 201: What would YOU Do?, IdeaPOP Professional Development Conference, University of South Carolina, Summer 2012
- Exercising Servant Leadership, SEAHO Conference, Chattanooga, TN, February 2012
- A Resource Guide for Supervision, University Housing, Summer Staff Training, 2009
- 2006 and 2007 Preview Presenter, Dept. of Housing and Residence Education On Campus Experience, Summers 2006-2007
- 2nd Annual GHD Job Search Info Session. University of Florida, Gainesville, FL, Spring 2006
- 2004 Case Study Competition. ACUHO-I Conference, Montreal, Quebec, Summer 2004
- Creating a New Department: Oasis or Mirage? ACUHO-I Conference, Las Vegas, NV, Summer 2003
- Why are all the black students fading away? SACS Conference, Orlando, FL, Fall 2001 (Graduate Research Study)
- Archie Bunker’s Neighborhood: A Look at the world in light of tragedy. C.L.A.S.S. (Continuing the Legacy of African American Student Success) Advocate Program, Athens, GA, Fall 2001
- Becoming Role Models & Mentors. MAP/MRO Conference, Athens, GA, Fall 2001
- Icebreakers and Team builders. Spring Leaders Conference, Athens, GA, Spring 2001
- Take a Stand: How strong are your values? SAACURH 2000, Athens, GA, Fall 2000
- Playing God for an Hour: Who has the Power? SAACURH 2000, Athens, GA, Fall 2000

PROFESSIONAL DEVELOPMENT OPPORTUNITIES/PROFESSIONAL ASSOCIATION INVOLVEMENT

- *Southeastern Association of Housing Officers (SEAHO)*
 - Member of the Executive Board 2022-2025
 - Past President (2024-2025)
 - Chair of the Elections and Nominations Committee
 - President (2023-2024)
 - Member of the 2024 Conference Planning Committee
 - President-Elect (2022-2023)
 - Chair of the Awards and Recognition Committee
 - Coordinated the RELI Site Selection Committee to choose the site for RELI 2024-2027
 - Member of the RELI Co-Chair Selection Committee
 - Director of State Representatives (2020-2022)
- Regional Entry Level Institute (RELI)
 - RELI Faculty Member (2017, 2018)
 - Topic Presented: Supervision/Coaching
 - Led planned and informal professional development conversations directly with four and indirectly with 28 additional entry level Residence Life and Housing professionals. Served as a professional mentor, sounding board and provided a level of professional challenge and support throughout the institute.
 - RELI Co-Chair (University of South Carolina: 2019, University of Miami: 2020 (canceled due to COVID) and Tri-Chair for Virtual RELI 2021)
 - Coordinated arrangements and logistics with onsite host at the University of South Carolina and the University of Miami, respectfully
 - Coordinated scheduling, communication with RELI faculty and participants, helped create the RELI magic for its faculty and participants.
 - Presented on the 32 ACUHO-I Professional Competencies (2019)
 - Presented a book discussion on The Energy Bus by Jon Gordon (2021)
- Member of the Governing Council 2017-2021
 - Chair of the Career Support Services Committee (2017, 2018)
 - RELI Co-Chair (2019-2021)
- Member of the Placement Committee (2013-2015)
- Member of the Career Services Committee (2015, 2016)
- Member of the Membership Services Committee (2004, 2005)
- *National Association of Student Personnel Administrators (NASPA)*
 - Program Reviewer for the 2005 National Conference. “Imagine and Explore the Future” (theme)

- Program Reviewer for the 2006 National Conference. “Individual Commitment, Collective Action” (theme)
- *Association of College and University Housing Officers-International (ACUHO-I)*
 - Sprint Speaker, *What Will Your Legacy Be?*, 2019 Annual Conference, Toronto, Canada
 - Program Reviewer for the 2019-2024 National Conference (now known as Campus Home. Live!)
 - Program Moderator for the 2018 and 2019 National Conference
- Member of the Georgia College Personnel Association Board (GCPA)-Essentials of Student Affairs Practice (ESAP) Chair
 - Hosted a 6-day (over 3 months) Institute discussing Student Affairs foundations, the Modern Student and Campus Context
 - Worked collaboratively with faculty and practitioners to create and execute desired curriculum
- Cluster Facilitator at the 2014 and 2015 GCPA Next Gen Conference, Athens, GA
- Graduate of the 2015 ACPA Donna M. Bourassa Mid-Level Management Institute (Cohort 17), Nashville, TN June 2015
- (State of) Florida LeaderShape Institute, Family Cluster Facilitator, May 2008
- UF Human Resources Supervisory Challenge curriculum completed, Spring and Fall 2007: Power of Feedback, Cyber Self - Defense, Radiating Possibility, From Manager to Motivator, Powerful Public Speaking, Coaching for Success and Interviewing, Hiring the Right Person and HR 101: A Practical Guide to Fair and Legal Supervision.

NOTABLE COMMITTEE EXPERIENCE

- Member of the 2024 Office of Institutional Equity Assistant Director search committee
- Member of the University Resources Group appointed by President Susan Wentz (2023)
- Member of the Residential Commons Steering Committee (2022)
- Member of the WFU University Diversity, Equity and Inclusion Committee (UDEIC) personally asked/appointed by President Susan Wentz
- Member of the University Priorities Committee on behalf of the WFU Staff Advisory Council (2020-Present)
- Member of the 2021 WFU RL&H Strategic Planning committee
- Member of the 2019 WFU Associate Dean of Students, Student Conduct search committee as appointed by the Dean of Students (failed search, re-opened February 2020)
- Member of the 2019 search committee for the newly created Community Director, Assistant Director positions (Residential Engagement and Academic Initiatives; Staff Selection, Recruitment and Training, and Residential Conduct) roles within WFU RL&H
- Member of the WFU Talent Liaison search committee as appointment by the AVP of Campus Life
- Member of the Network for Inclusive Leadership Committee (NILE) 2018-Present
- Member of the 2017-2018 WFU President’s Commission on the First Year Experience as nominated by the VP of Campus Life
 - First Year Experience Integration subcommittee member and First Year Experience Advising Task Force member
- Member of the 2016 UWG Social Equity Officer/Title IX Coordinator Search Committee
- Member of the 2016 UWG Assistant Dean of Students and Coordinator of Community Standards Search Committee
- Member of the President’s Learning Network as invited by the University of West Georgia President (2014-2016)
- Member of the 2015 UWG Assistant Director of Orientation Search Committee as nominated by the Director of First Year Program
- Member of the 2014 UWG Associate Director of University Recreation Search Committee as nominated by the Director of University Recreation
- Member of the 2014 UWG Student Affairs and Enrollment Management Division Strategic Planning Analyst Search Committee as nominated by the VP of Student Affairs and Enrollment Management
- Member of the Presidential Committee on Campus Inclusion (PCCI) as approved by the University of West Georgia President (2014-2016)
- Member of the 2014 Student Affairs and Enrollment Management Division Professional Development Committee as invited by the VP of Student Affairs and Enrollment Management
- Member of the 2014-2016 UWG Staff Advisory Council as nominated by the VP of Student Affairs and Enrollment Management
 - Member of the Professional Development Subcommittee
- Member of the 2014 UWG Architecture, Engineering and Construction (AEC) Project Services Planning Analyst Search Committee as nominated by the Director of AEC Project Services
- Member of the 2014 UWG Assistant Director for Human Resources Search committee as nominated by the Executive Director of Human Resources
- Member of the 2014 UWG Student Conduct Specialist Search committee as nominated by the AVP/Dean of Students

- Member of the 2011-2012 University of South Carolina Community Coalition (a campus and community wide effort to monitor high-risk behaviors and help students develop healthy decisions concerning alcohol, drugs, violence, and other safety issues)
 - Bystander Accountability sub-committee and Take Back Thursdays sub-committee
- Member of the 2011-2012 USC Sexual Assault and Relationship Violence Response Team
- Member of the USC Staff Enrichment Team 2010-2012
 - Coordinated the December 2010 Housing Cares Adopt a Family program (solicited Christmas gifts for 13 families)
 - Coordinated the December 2011 Housing Cares Adopt a Family program (solicited Christmas gifts for 23 families)
- Member of the 2007 UF Admissions office Holistic Application Reading Review team for perspective applying students
- Member of the Duke RLHS Strategic Planning committee, which produced our department's first mission, vision, and cornerstones
- Member of the Duke University Police Department's search committee charged with hiring for the Community Affairs/Chief Investigators Position as appointed by the Duke University Chief of Police.
- Member of the Duke "A Team", the emergency response bonfire patrol team during the spring basketball season, 2002 -2005

HONORS/AFFILIATIONS

- Elected President of the Wake Forest University Staff Advisory Council (SAC), 2020 -Present
- *Member* of the Winston-Salem Alumnae Chapter of Delta Sigma Theta Sorority, Inc.
 - Member of the following committees: Sergeant at Arms, Physical and Mental Health and Hospitality
- *Member* of the Wake Forest University Chapter of the National Residence Hall Honorary
- *Member* of the Douglas-Carroll-Paulding Alumnae Chapter of Delta Sigma Theta Sorority, Inc.
 - Member of the following committees: Physical and Mental Health and Hospitality
- *Member* of the Richland County Alumnae Chapter of Delta Sigma Theta Sorority, Inc.
 - Member of the following committees: Membership, Ways and Means, Information and Communications and the Step Team
- *University of Georgia NRHH September 2001* Spotlight for SAACURH Regional Advisor of the Month
- Honorary Member of the James C. Grimm Chapter of the *National Residence Hall Honorary* (UF NRHH Chapter)

EDUCATION

Doctor of Education, Educational Leadership and Management, May 2014	<i>Capella University</i>
<i>Dissertation: The Effect Targeted Marketing Has on African American Male Resident Assistant Application Numbers</i>	
Master of Education, College Student Affairs Administration, May 2002	<i>The University of Georgia</i>
Bachelor of Arts, English/Creative Writing, April 2000	<i>The Florida State University</i>