

Stephen Jenkins

EDUCATION

Ed.D., Educational Leadership: Postsecondary Education, 2018

Dissertation: Online learners: A study of their advising attitudes, experiences, and learning.

Portland State University, Portland, OR

M.S., Educational Leadership: Policy, Management, and Organization- Higher Education, 2003

University of Oregon, Eugene, OR

B.S., Social Science, 2001

Boise State University, Boise, ID

HIGHER EDUCATION EXPERIENCE

Senior Associate Vice-President for Student Affairs and Executive Director, University Housing & Dining Services Oregon State University, 2017 – Present

- Leadership, supervision, and coaching of nine direct reports comprising the senior leadership of the Memorial Union and University Housing & Dining Services (UHDS) and support the leadership of over 330 full-time professional faculty and classified staff, and over 1000 student staff.
- Coordinating with the Director of the Memorial Union, develop a capital renewal plan for the Memorial Union and the Student Experience Center.
- Direct a comprehensive housing and dining program including fourteen residence halls, an apartment complex, three dining centers, two coffee shops, a convenience store, and a facilities maintenance shop totaling in excess of two million square feet.
- Develop and control budgets of more than \$110 million in annual revenues, \$12 million in annual capital renewal, and over \$100 million in total capital debt and related debt service.
- Work with department leaders to ensure that Memorial Union and UHDS student success and leadership initiatives are in alignment with University initiatives and planning.
- In coordination with the Director of Residential Education, maintain and enhance existing academic partnerships as well as develop new programs and partnerships with academic and student affairs partners and leaders.
- Works with Director for Marketing, Outreach, and Communication and Residential Education staff to support assessment and research, including tracking and reporting on key student success metrics.
- With the Director of University Dining and Catering, foster partnerships across the department and university to ensure that the development and implementation of UHDS and university initiatives in the areas of health and wellness, as well as food and nutrition, are in alignment.

**Director, Residential Education, and Associate Director for University Housing & Dining Services
Oregon State University, 2014 – 2017**

- Led a team of twenty-one full time professional faculty and 150 student staff. Facilitated the development of dynamic, purposeful networks and partnerships with Student Affairs and Academic Affairs colleagues to create engaging living-learning environments. Worked closely with university-wide taskforces and initiatives specific to student success and academic engagement.
- Worked with colleagues to develop initiative-specific assessments and ensuing improvement action plans.
- Provided direction and oversight for residential conduct and crisis. Set the direction and led the development of just and disciplined residential environments in support of student success.
- Developed strategies for promoting student success and engagement in support of resident retention and continuance through their contracts. Created tools to assist Residential Education staff in tracking retention, early alert efforts, and metrics for analyzing improvement in retention.
- Developed, monitored, and controlled a budget of \$2.5 million.
- Served as a member of the department-wide leadership team involved in inter-unit planning, strategic development, and relationship building.

Director, Werner University Center, Western Oregon University, 2013 – 2014

- Led a team of fourteen full-time staff and over 40 students in the Werner University Center, Student Leadership and Activities, Facilities Reservations and Conference Services, and Student Media.
- Provided leadership and direction for financial operations, plant operations, and maintenance of the Werner University Center facilities. Worked closely with the Budget Office and the Incidental Fee Committee to prepare financial projections and budgets for the Werner University Center and related activities. Total budget oversight was approximately \$1.5-\$1.8 million.
- Supervised the Assistant Director for Student Leadership and Activities. Ensured that the Student Leadership and Activities program provided a wide range of educational, social, and recreational programs that reached a wide audience of students and community. Also provided a variety of leadership development training and programs.
- Co-advised the Associated Students of Western Oregon University.
- Oversaw traditional campus programming such as the Holiday Tree Lighting, Homecoming, Family Weekend, and Leadership Recognition Night.
- Led the Orientation Planning Team and participated in the selection of student orientation leaders, summer orientation planning and execution, and New Student Week each fall.
- Oversaw staff responsible for providing diversity education programming for campus.
- Supervised the Facilities Reservations and Conference Services staff who managed all nonacademic facilities scheduling for the WOU campus as well as summer conferencing.

Director of Housing and Student Involvement, Eastern Oregon University, 2006 – 2013

- Led a team of five professional staff, ten classified, and over forty student staff in Housing and Residence Life, the Center for Student Involvement, Student Union and Conference Services, and the Outdoor Program.
- Provided leadership and direction for financial operations, plant operations, and maintenance of all student housing and union facilities. Project fiscal and program needs, occupancy, and on-campus enrollment.
- Developed, monitored, and controlled a \$3.5 million budget.
Oversaw the operations of the Hoke Union Building. Led a \$5 million renovation of the Hoke Union Building. Previously oversaw the Facilities Scheduling Office for five years managing all non-academic facilities scheduling for the EOU campus as well as summer conferencing.
- Supervised the Assistant Director for Student Involvement in developing and implementing a comprehensive student activities and student leadership program including working closely with campus clubs, student fee-funded organizations, and the Associated Students of Eastern Oregon University (ASEOU). Served as co-adviser for ASEOU.
- Directed the development and operations of the Outdoor Program through the Outdoor Program Coordinator. Led the strategic planning process for the program and hired the first professional staff member in its history.
- Developed, organized, and implemented assessment tools for Housing and Student Involvement including establishing and promulgating annual goals and objectives, conducting student satisfaction inventories, meeting with stakeholders, and developing and measuring student learning outcomes.
- Coordinated the student disciplinary process for the Residence Life Program. Reviewed cases, counseled with students, and heard appeals of cases within the Residence Life conduct program. Also served as a campus-wide Conduct Hearings Officer.
- Served on the University Behavioral Assessment Team assisting in the assessment and management of student behavioral and psychological concerns.
- Coordinated with staff and University Facilities and Planning new construction, remodels, and capital repair projects for student housing and the student union.
- Served as the University's contract liaison for contract dining operations with Aramark Higher Education.

Affirmative Action Officer/Title IX Coordinator, Eastern Oregon University, 2008 – 2010 (*Collateral Assignment*)

- Monitored the search and selection process and advised search committees, VicePresidents, Deans, the Provost, administrative supervisors, administrators, and the President on the search process and procedures.
- Served as the primary resource for employees and students on Equal Opportunity laws, regulations, and procedures.
- Prepared internal and external institutional reports as related to matters of Affirmative Action and Equal Opportunity.
- Advised the President on matters pertaining to the implementation of the Affirmative Action/Equal Opportunity program and the program's progress.

- Reviewed with the Human Rights Investigator the results of discrimination complaint investigations and then met with and provided recommendations to the respective dean, vice-president, and supervisor.

Interim Associate Director of Residence Life, University of Oregon, 2005 – 2006

- Assisted the Director of Residence Life with the day-to-day operations of the five residence hall complexes with up to 3500 residents.
- Supervised the Complex Director staff in the absence of the Director.
- Directed the selection, orientation, and training of Complex Directors.
- Oversaw the annual evaluation process for the paraprofessional staff.
- Heard appeals from Resident Assistants and Freshmen Interest Group Academic Assistants regarding disciplinary matters and employment status.
Responded to and managed crisis situations, interpersonal conflicts, and community problems and concerns.
- Coordinated the capital budget request process for Residence Life and provided recommendations to the Director of Residence Life.
- Oversaw the annual benchmarking survey.
- Monitored and, in concert with the Complex Directors, addressed issues of common area damages in the residence halls.
- Coordinated community and roommate contracting and community development in the residence halls.
- Responded to complaints/concerns of students and parents and coordinated with other Housing and University staff in resolving issues.
- Co-advised the Residence Hall Association.
- Worked closely with staff in Housing and Residence Life as well as other University departments to promote diversity within the residence halls.
- Created and maintained the Student Staff and Professional Staff Departmental Manual web sites.

Complex Director- University Housing, University of Oregon, 2002 – 2005

Judicial Affairs Coordinator, University of Oregon, 2004 - 2005 (*Collateral Assignment*)

Hearings Officer, University of Oregon, 2001-2002

VOLUNTEER EXPERIENCE

ACUHO-I National Housing Training Institute Faculty. Seattle, WA. 2024.

NWACUHO Presidential Cycle (President- Elect, President, Past- President). 2020 – 2023.

TEACHING EXPERIENCE

Adult and Higher Education 648- Organizational Development and Change in Higher Education, 2023

- Three credit course for students in doctoral cohort
- Presented and facilitated discussions on topics such as budget and resource planning, change leadership, accreditation, and organizational development
- Reviewed and assessed student assignments

ICS 304/404- PLUS Team Orientation, Western Oregon University, 2014

- Three credit course for new and returning PLUS (orientation) student leaders.
- Presented and facilitated discussions on topics such as peer advising, leadership and communication skills, small group facilitation, campus resources, and developmental and transitional needs of students and parents to the college environment.
- Reviewed and assessed student assignments

Social Science 320- Residence Life Leadership, Eastern Oregon University, 2006 – 2013

- Two credit introductory course for newly hired resident assistants.
- Presented and facilitated discussions on topics such as diversity, mediation, crisis intervention, leadership, and effective communication.
- Reviewed and assessed student assignments

Humanities 101 and 102- First-Year Experience, Eastern Oregon University, 2009 – 2011

One credit course for newly enrolled first-year students at the university.

- Topics covered included: beliefs and values exploration, course planning, research preparation, career exploration, study skills, and navigating campus culture.
- Reviewed and assessed student work.

CORE 102- Gateway Seminar, Eastern Oregon University, 2008

- Taught and facilitated a three-credit course for at-risk students to help them identify academic and career goals as well as gain an understanding of campus resources to help them succeed.
- Mentored a peer leader who met weekly with students to provide out-of-class experiences and mentoring for class participants.
- Reviewed and assessed student assignments.

Educational Leadership 409- Introduction to Residence Life, University of Oregon, 2003 – 2006

- Co-taught a two-credit introductory course to newly-hired Resident Assistants
- Presented and facilitated discussions on topics such as diversity, mediation, crisis intervention, leadership, and effective communication
- Reviewed and assessed student assignments

Business Administration 410/510- “Breakthrough Conflict,” Team Power,” and “Persuasion and Influence,” 2004

- Served as a teaching assistant for three courses listed above.
- Assisted in instruction as well as provided individualized help in class.
- Provided feedback and individual instruction for students in group situations.
- Evaluated papers for graduate students enrolled in BA 510 sections.

SELECT PRESENTATIONS

Jenkins, S. & Sujka, M. (July, 2024). Resources (Budget, Occupancy Management, Facilities). Presentation at the ACUHO-I National Housing Training Institute. Seattle, WA.

Jenkins, S. & Stroup, B. (October, 2021). Capacity Building: How to Get More Done With the Same Amount of Time. Presentation at the ACUHO-I Business Operations Conference, Online.

Jenkins, S. & Stroup, B. (February, 2019). Capacity Building: How to Get More Done With the Same Amount of Time. Presentation at the NWACUHO Regional Conference, Portland, OR.

Jenkins, S. & Morgan, D. (February, 2018). Limbo: Managing in an Interim Capacity. Presentation at the NWACUHO Regional Conference, Victoria, B.C.

Jenkins, S., Bangen, M., Neighbors, J., & Ruyak, J. (January, 2017). Solving “Wicked Problems” Through a Campus-Wide Prevention and Advocacy Coalition. Presentation at the NASPA Strategies Conference, Austin, TX.

Jenkins, S. & Larson, D. (February, 2014). The Business of Residential Life. Presentation at NWACUHO Regional Conference, Salem, OR.

Jenkins, S. & Juve, A. (February, 2005). Community Engagement in the Residence Halls: Charting a course, discovering solutions to prevent sexual violence. Presentation at the NWACUHO Regional Conference, Corvallis, OR.

